PAYROLL OUTSOURCING EVALUATION CHECKLIST



To help you determine if payroll outsourcing is appropriate for your accountancy practice, check each question for which you are able to answer YES.

Compliance		
Do you constantly monitor evolving payroll legislation and adjust yourprocesses to ensure compliance?	🗌 Yes	🗌 No
Are you up-to-date with all related legislation, such as auto-enrolment?	🗌 Yes	🗆 No
Administration		
Do you always process payroll on time with 100% accuracy to avoid costly financial penalties for errors or non-compliance?	🗌 Yes	🗆 No
Are you always able to answer payroll-related enquiries from your clients immediately and accurately?	🗌 Yes	🗆 No
Are you putting valuable, strategic practice goals on hold to complete repetitive administrative tasks?	🗌 Yes	🗆 No
Do you have the time you need to invest your skills and talents fully in your practice's strategic goals?	☐ Yes	🗆 No

Have questions? Get in touch with our payroll experts:

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